

Request for Offers (RFO) Addendum

RFO Number: RFO0078

Addendum Number: 1

Date of Addendum: 9/8/2015

Original Due Date, Time: 9/11/2015, 2:00 PM

Revised Date, Time (if changing): 9/15/2015, 2:00 PM

Title: DPS Technical Architects

SCOPE OF ADDENDUM

The following are changes to the RFO: Revising the response due date and posting vendor questions to the RFO and the State's answers. (In this Addendum, changes to pre-existing RFO language will use strike through for deletions and underlining for insertions.)

Revision of Due Date:

Process Schedule

Deadline for Questions	08/27/2015, 2:00 PM
Anticipated Posted Response to Questions	08/31/2015, 3:00 PM
Proposals due	09/11/2015, 2:00 PM <u>9/15/15, 2:00 PM</u>
Anticipated proposal evaluation begins	09/14/2015
Anticipated proposal evaluation & decision	09/25/2015

Questions and Answers:

Q: Payment terms described in the Project Deliverables section of the solicitation are as follows:

"Payment will be based on the successful completion of a sprint. Sprints are typically two weeks in length or 80 hours. The cost for a typical sprint would be 80 hours x developer rate. For non- work days during a sprint, such as for state holidays, the work will be adjusted to the time available. Cost proposals should be presented as an hourly rate, per the SITE program. Vendors will be expected to bill no more often than monthly."

Contract terms are described as follows:

"The term of this contract is anticipated to run from approximately October, 2015 through September, 2017, with a possible extension through the end of the project."

Can we assume resources assigned will be assigned on-going / back-to-back sprints throughout the term of the contract? Or is there the possibility that sprints could be on-again / off-again?

A: Yes, they will be assigned on a continuing basis. The resource will not have gaps in work.

Q: In order to find the best talent in the country are you comfortable hiring over the phone, skype options for National candidates (candidates outside the area who can be on-site)?

Can non-local candidates that will relocate for the length of the contract interview by phone? (candidates in CA will not travel for an interview but will for the length of the contract)

Is an in-person interview required or does Skype/Telephone interview suffice?

A: We prefer in-person interviews, but we are very willing to do phone or Skype interviews.

Q: What specific base language?

A: The primary development languages are C# and JavaScript.

Q: Any specific frameworks or libraries?

A: The primary frameworks are .net and Backbone. Within the .net frameworks, the entity framework is leveraged. Other frameworks and libraries may be determined as the project moves forward.

Q: What is the earliest and latest the contractor can start?

A: Once we have made a selection, we will negotiate with the vendor on the specific start date. We understand that a resource may have to give notice at a current position, arrange to move/travel, or have other specific needs. We'd like the person to start as soon as possible, but we have flexibility on the exact start date.

Q: How long is the assignment?

A: See page 5 of the RFO – "Contract Term" and the first paragraph under "Project Milestones and Schedule" on page 2.

Q: What is the interview process?

A: See RFO evaluation process on starting on page 4. Candidates asked to interview will be asked a series of questions. All candidates will be asked the same questions.

Q: When will you start interviewing?

A: It depends how long we will need to evaluate the technical proposals. Ideally we would start interviews within two weeks of the posting deadline, but it may be later.

Q: Work Flexibility- Off-site (remote options)? Partial on-site/Off-site?

A: See page 3 of the RFO "Location".

Q: Are you in need of Architects that have specific, but different, skillsets to split the duties? That is, one being a Data Architect, another being a SQL Architect? Or do all candidates need to be able to do all of that?

A: Four architects are being selected. Each architect will have a primary area of responsibility and a backup area of responsibility. The major areas of responsibility are: Data Architecture, Application Architecture, Integration Architecture, Security Architecture and Development/DevOps architecture.

Q: Has an architecture for MNLARS project already been selected?

A: A high level component architecture has been completed for MNLARS. It follows an MVC pattern and contains a bounded context for each major area of the application, such as vehicle registration, inventory, finance, etc.

Q: You stated that there are incumbents in these positions. Can you share what their duties have been up to this point? If new people come into replace them, it would help to know what they have done to this point.

A: The duties of the incumbent architects align with those outlined above (Data Architecture, Application Architecture, Integration Architecture, Security Architecture and Development/DevOps architecture.)

Q: Are there any other expectations (tools, languages, etc.) that these consultants need to be successful in this environment?

A: Enterprise Architect and TDF are included in the environment. In addition, experience with an Agile portfolio management tool would be helpful.

Q: Are there incumbents in these positions now or are these new positions?

A: See Vendor note on Page 5.

Q: Will payments be made on a time and materials basis or on an approved deliverable basis?

A: From page 2 of the RFO: "Payment will be based on the successful completion of a sprint. Sprints are typically two weeks in length or 80 hours. The cost for a typical sprint would be 80 hours x developer rate. For non-work days during a sprint, such as for state holidays, the work will be adjusted to the time available. Cost proposals should be presented as an hourly rate, per the SITE program. Vendors will be expected to bill no more often than monthly."

Q: In the RFO, it is mentioned Architects will do Data Modeling, provide Application Architecture standards and Enterprise scale integration designs. Given these three different type of roles, which type of architects (1. Application Architect, 2 Data Architect, 3. Interface Architects) will most suit this role?

A: Four architects are being selected. Each architect will have a primary area of responsibility and a backup area of responsibility. The major areas of responsibility are: Data Architecture, Application Architecture, Integration Architecture, Security Architecture and Development/DevOps architecture.

Q: If you would like to hire an Architect who has experience with all the three (Data, Application, Interface) roles, which area will get the most priority?

A: All areas are equally important and assignments will be made based on the experience of the architect. Each architect will have a primary area of responsibility and a backup area of responsibility. The major areas of responsibility are: Data Architecture, Application Architecture, Integration Architecture, Security Architecture and Development/DevOps architecture.

Q: Since we can submit three resumes, can we submit one resume who is experienced in each area? In that case they will not be able to meet all the required skills mentioned in the RFP. Will they be considered?

A: No.

Q: Are there current incumbents already playing these architect roles in the state?
New or Incumbent position(s)?
Does the DPS have an incumbent contractor(s) either currently working, or who recently worked, on this project?
Are there incumbents in these positions now or are these new positions? Are the incumbents eligible to respond to this solicitation?

A: See Vendor note on Page 5.

Q: If there are incumbents, can you provide the names of these incumbents?

A: No.

Q: Can the following be made desired instead of mandatory? Accessibility coding principals, Recoverability architecture

A: No

Q: Also, how many resumes can we submit for 4 positions?

A: See "Proposal Submission Instructions" on page 6 of the RFO

Q: What is expected for "contacts" in below statement?
Provide narrative, including companies and contacts where your resource has demonstrated the required and desired skills?

A: Someone who could verify the work/skills noted should they be called

This addendum shall become part of the RFO and should be returned with, or acknowledged in, the response to the RFO.

RESPONDER NAME:

SIGNATURE:

TITLE:

DATE: